

# White Horse Training

August 2021

In line with current Government guidance, White Horse Training has put into place measures to manage the risk to students, staff and visitors. Our risk assessment is reviewed regularly and a copy of this is available on request.

White Horse Training will return to timetabled classroom teaching from 1<sup>st</sup> September 2021 in line with current Government guidance. Over the last few months staff have returned to the office and have made preparations for welcoming students back to the classroom.

Although current guidelines have removed the requirement for some measures to be in place for example, the need for social distancing and the wearing of face coverings in education settings, White Horse Training is aware that some staff and students may find this easing of restrictions and transition to increasing social contact more difficult. As such we encourage everyone to respect individual preferences and be mindful of others whilst we all become accustomed to these changes.

To support our return to the classroom some measures will remain in place but will be reviewed in line with further changes to Government guidance:

- **Enhanced cleaning** will take place prior to students return and all rooms will be thoroughly cleaned daily before students attend their timetabled sessions. Additional cleaning of communal or high traffic areas will take place daily.
- **Lateral-flow testing** prior to attending - students are required to undertake a lateral-flow test within 2 days before the start of their teaching block at White Horse e.g. on the Saturday or Sunday and only attend if the test is negative. A further test should be undertaken 3-4 days later so the Wednesday or Thursday of their teaching block. If a test is positive they should arrange for a PCR test as soon as possible. All test results should be reported to the Training Manager at White Horse Training. You can obtain a supply of lateral-flow tests free from any Pharmacy or by ordering online. If you have any queries please contact us as soon as possible.
- **Ensuring adequate ventilation** is maintained throughout the building is a vital part of reducing the risk to staff and students. All classrooms can be adequately ventilated through use of windows and/or air conditioning systems. Every effort will be made to balance this with maintaining a comfortable temperature for studying but students are reminded to ensure they wear suitable clothing and use layers if they tend to feel the cold or get too hot.
- **Robust hand hygiene** remains a key measure to reducing the spread of COVID-19 so hand sanitiser will continue to be available throughout the building. Staff, students and visitors will be required to wash their hand or use hand sanitiser on entering the building, moving rooms and before and after eating. Antibacterial soap is also available in the toilets and kitchen areas as is normal hand soap in the event anyone cannot use antibacterial soap.
- **Face coverings** should be removed on entering the building and are no longer required to be worn whilst moving around the building or in classrooms. However, if students or staff wish to continue to use a face covering they may do so. Students are advised to continue to wear face coverings in some circumstances e.g. on public transport.
- **Although social distancing** requirements have been removed we ask that everyone uses their own discretion and common sense when moving around the building so that individuals can maintain their distance if they wish. This includes not crossing on the stairs and trying not to form groups or queues in communal areas or outside the building.

- **Facilities** – the kitchen will now be available to students for their use however please restrict numbers to max of 3 people in the kitchen at any one time. Tea/Coffee making facilities are available and single-use biodegradable cups will be provided together with bottled water via water coolers on each floor. We ask that students bring their own water bottles if possible however some single use cups will be available next to the water coolers.

To support these measures White Horse Training has provided Personal Protective Equipment (PPE) in the form of:

- Antibacterial soap – in the toilets (there is normal hand soap available, if required)
- Hand sanitizer – a bottle on entering the building, in each classroom and the upstairs office
- Detergent wipes – in each classroom and the upstairs office
- Face masks – on the table as you enter the building, if you wish to use them

Whilst you are in the building you must:

- Maintain good hand hygiene at all times - wash your hands for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered
- Ensure good respiratory hygiene by using the 'catch it, bin it, kill it' approach
- Use your discretion and common sense when moving around the building so that if people wish to maintain their distance they can.

If you start to feel unwell whilst at White Horse or shortly after leaving the premises you must advise us immediately as well as following the current guidance. This is so that we can take action to reduce the risk of infection to staff and other students.

**If you or someone that you live with is experiencing any of the symptoms of coronavirus (COVID 19) you must not attend or enter the building but inform a member of White Horse staff immediately who will advise you. You must also follow the <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>**

White Horse Training

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Useful guidance:

<https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do>